

MINUTES OF THE FIFTY-THIRD ANNUAL GENERAL MEETING OF NACT UK TRADING AS MEDICAL EDUCATION LEADERS UK held virtually via Zoom 09:00-09:30 on 18th May 2023

Present: Chair Prof Jo Szram

Chair Elect Dr Stephen Lord Hon Secretary Dr Nisha Nathwani

Hon Treasurer Dr Marc Davison (joined 9.25am)

6 other Members voted/attended

1. Apologies & Welcome

There were apologies from Council officers - Miss Helen Cattermole – Hon Assistant Secretary & Dr Ed Briggs – PR Officer & Editor prior to the meeting. Chair Elect welcomed all attending members to the 53rd AGM.

2. Minutes of the previous Meeting

As these had been circulated prior to the meeting, Chair Elect asked the attendees to report any inaccuracies. As there were none, Chair Elect will now sign the Minutes of the 52nd Annual General Meeting held at Bailbrook House Hotel, Bath on 12th May 2022 as a true and accurate record. This was unanimously agreed.

3. Chair's Annual Report

This had been circulated in advance; Chair also added her personal thanks to the officers and council members for all the hard work and contributions and reiterated the importance of our organisation and thanked the Chair Elect for all the hard work he has contributed to the organisation.

4. Honorary Treasurer's Report, & Re-appointment of Auditors, Anthistle Craven

Dr Davison's report had been circulated in advance together with a copy of the short accounts. Chair Elect confirmed the finances were still in excellent shape and thanked the Treasurer for all his hard work over the year, in particular highlighting eliminating our liability following the completion of the withdrawal of accounting services for DEMEC. Anthistle Craven were thanked for looking after our accounts and the accounts were agreed as true and accurate.

Re-appointment of Auditors for the next year, – Chair Elect asked for a proposer and seconder. Proposed by Prof J Szram and seconded by Dr S Lord, so approved.

5. **Proposed Change to the Constitution**

Chair Elect proposed a motion on a change to the constitution which allowed a further term of 3 years but not exceed 2 terms for Officers appointments which has been circulated in advance. This was proposed by Prof J Szram and seconded by Miss Ilana Langdon and unanimously agreed.

6. Election of Officer's Representatives

Chair Elect advised the following members were being proposed for re-election and asked for a proposer and seconder.

Hon. Treasurer: Dr Marc Davison proposed by Prof J Szram, seconded by Dr S Frazer
Hon. Assistant Secretary: Miss Helen Cattermole, proposed by Dr S Lord, seconded by Dr S Rafferty

PR Officer/Editor Newsletter: Dr Ed Briggs, proposed by Dr S Lord, seconded by Dr N Nathwani

All positions were unanimously agreed.

Dr Lord then advised those proposed below were standing for election to the following posts and asked for proposers and seconders.

Chair Dr Stephen Lord proposed by Miss I Langdon, seconded by Dr S Frazer

Vice Chair Miss Ilana Langdon, proposed by Dr S Lord, seconded by Dr P Boddana

Joint Hon. Secretary Dr Marwan Bukhari & Dr Sarah Rafferty, proposed by Prof J Szram seconded

by Dr Simon Frazer

All positions were unanimously agreed.

8. Any Other Business

Chair asked if there was any other business. No other business was forthcoming from the attendees. Dr Lord took this opportunity to express gratitude from all at the organisation to Dr Nisha Nathwani who was stepping down as Hon. Secretary, Dr Lord thanked Dr Nathwani for all the support she has provided throughout her term. Dr Lord then thanked the outgoing Chair Prof Jo Szram for her support and advice throughout her term which has been invaluable to all involved in the successful running of the Association and proposed she should be given Honorary Membership of the Association in recognition of her contribution which was unanimously agreed.

There being no further business the meeting ended at 09:30.