

Role description – Chair - Medical Education Leaders UK

Chair four council meetings a year and prepare agenda

Review minutes and action plans. Delegate as appropriate to council

Work with educational adviser and council to deliver meetings including the core offerings of CorBlime, wider management and leadership support and networking meetings

Liaise with other important organisations especially Copmed. Represent views of members at these and raise important issues at council meetings.

Support executive manager with regular meetings (usually weekly) and yearly formal review.

Appoint (with colleagues) regional DME reps.

Write regularly for the paper and electronic media (supported by the communication team)